



Oil & Colour Chemists' Association



OCCA

Annual Report
of the Council

2008

Membership

Statistics up to 31st December 2008

Section	Professional	Ordinary	Student	Honorary	31/12/2008	31/12/2007
London	48	88	0	3	139	148
Manchester	58	159	4	2	223	220
Midlands	28	43	1	2	74	73
West Riding	35	83	59	2	179	189
General UK						
Bristol	10	21	0	0	31	30
Hull Branch	7	3	0	1	11	12
Newcastle	13	50	1	0	64	58
Scottish	9	9	7	0	25	25
Thames Valley	17	16	1	1	35	37
Trent Valley Branch	13	14	1	0	28	23
General European	12	55	3	2	72	74
Irish Branch	2	7	0	0	9	14
International	30	41	35	1	107	110
Nigerian Branch	0	38	0	0	38	38
North Maharashtra University Branch	0	1	88	0	89	89
Pakistan Branch	2	20	2	0	24	20
Singapore	6	80	0	1	87	102
Selangor & Kuala Lumpur	2	117	0	0	119	142
Canadian Division						
Ontario	22	66	19	2	109	107
South African Division						
Cape	27	73	6	2	108	94
KwaZulu-Natal	33	78	3	1	115	117
Northern	11	107	7	0	125	123
Zimbabwe Branch	1	8	11	0	20	21
Total 31/12/2008	386	1177	248	20	1831	
Total 31/12/2007	385	1204	257	20	1866	
Net increase/(decrease)	1	(27)	(9)	0	(35)	

56.19% Total membership outside UK and Ireland

54.01% Full members outside UK and Ireland

Professional Membership Statistics up to 31st December 2008

Class:	Fellow	Associate	Licentiate	Total
31/12/2008	148	213	43	404
31/12/2007	142	214	47	403
Net increase/(decrease)	6	(1)	(4)	1

Oil & Colour Chemists' Association Annual Report of the Council 2008

To be presented at the Forty-seventh Annual General Meeting of the Incorporated Association, to be held on Thursday 8th July 2009 at The Society of Chemical Industries, London, United Kingdom, commencing at 13.00 hours.

In the following annual report, references are made to "the council" and "trustees". These terms refer to the board of trustees/directors.

Report of the trustees

Overriding objective

The overriding objective of the Charity Commission is that the charity should act for the benefit of the public.

The Oil and Colour Chemists' Association (OCCA) achieves this overriding objective by ensuring:

- the publication of technical and scientific information including *Surface Coatings International* and the *Journal of Coatings Technology and Research*;
- the provision of Continuing Professional Development in the form of conferences and symposia;
- the provision of professional qualifications, including the enhanced qualification of Chartered Scientist under a licence granted to OCCA by the Science Council;
- a Code of Professional Conduct and ethical guidance;
- the public benefit is enhanced through independent recognition of the professional competence of Members, and a formal procedure for investigating complaints relating to Members.

The public benefit is served by Members ensuring that coatings are produced safely, that the public is protected in the use of coatings, and that coatings are designed and produced to enhance everyday lifestyle.

The objective of the Oil and Colour Chemists' Association (the charity) is:

to further the development of the science and technology of the coatings and allied industries, and to facilitate the exchange of information and ideas thereon, thus enabling a contribution to public protection and the furtherance of public benefit.

The main objectives for the year under review were:

- to continue to develop the co-owned technical publication the *Journal of Coatings Technology and Research (JCT+R)* in partnership with the Federation of Societies for Coatings Technology (FSCT);
- to develop electronic newsletters;
- to promote the benefits of registration of Members as Chartered Scientists;
- to re-align the activities of the Association to meet the incoming resources available.

The strategies employed to achieve the charity's objectives were:

- to require SURFEX Limited to organise SURFEX 2010 to achieve sufficient net incoming resources to finance the charity's activities;
- to implement a programme of cost reduction.

The major areas of activities to meet the objectives were:

- scientific and technical publications;
- technical meetings and symposia;

- professional qualifications;
- exhibitions.

Achievements and performance

The charity sets annual budgets and measures performance at least four times per year against actual results, and reports to the trustees are made.

After a careful review of the benefits and risks to the charity, the trustees resolved that the proposed Strategic Alliance with the Federation of Societies for Coatings Technology (FSCT) should not proceed.

SURFEX 2008 returned to Harrogate and, despite some doubts concerning viability, the exhibition was well supported by companies and visitors. The exhibition was organised by SURFEX Limited and the appreciation of the trustees is extended to all concerned.

The Members' Committee have further developed the promotion of UK symposia and SURFEX as a way to develop the membership base, and four very successful symposia were held resulting in 51 new Members being recruited.

The Association continued to invest in internet facilities. The investment in internet facilities is extremely cost-effective for the Association and will continue to be developed in 2009.

The Association continues to expand its membership outside the UK, and membership outside the UK now amounts to 56.1% of the total membership, with significant numbers in Southern Africa. The Coatings for Africa congress and exhibition was most successful and the organising committee are to be congratulated.

Recruitment, induction and training and development of trustees

Following the changes to the governance of the charity implemented in 2005, the majority of the trustees are now elected, serving for one to two years before offering themselves for re-election. Induction is carried out by officers and the General Secretary, setting aside time to instruct the potential trustee, covering aspects such as governance, duties and responsibilities. Formal training is to be carried out commencing in 2009/2010 with a specialist training organisation, and course attendance will be obligatory.

The voluntary contributions of Members

Although trustees and Members do not receive any remuneration for their contributions to the governance and development of the charity, the part played by volunteers in achieving the charity's objectives is highly significant. Without the trustees and the many volunteers that serve on committees, the charity would not be able to carry out the wide variety of activities that our Members and the international coatings community have come to rely on. The voluntary effort and contribution on the part of the Members is at the heart of the Association's success.

The contribution by the secretariat to the development and implementation of policy is recognised and acknowledged by the trustees.

Chris Pacey-Day
General Secretary OCCA
On behalf of the trustees

AGM

The Forty-sixth Annual General Meeting was held on Wednesday 25th June 2008 at The Harrogate International Centre, Harrogate, West Yorkshire, UK.

B Peters was elected President Designate and the following Members of Council were elected as:

- Vice Presidents:
 - R J Lewis (UK and European Region)
 - P Jordens (Southern African Region)
 - G A Howarth (International Region)
- Regional Representatives:
 - H J Schöne (Southern African Region)
 - F J Morpeth (International Region)
- Honorary Officers:
 - Honorary Secretary J S Jones
 - Honorary Treasurer B Peters
 - Chairman, Registration Committee D L Foulger
 - Chairman, Technical Committee K J O'Hara
 - Honorary International Liaison Officer F J Morpeth

At the closing date for nominations for Elective Council Members, the number of persons nominated was no greater than the number of vacancies and accordingly the Elective Council Members for the period 2008/2009 were: J Bury, J W Davison, R K Dobell, L A Gunn, J R Kelsey, J Prideaux, P E Upton, B Walsh, N Walton, R R Wilkinson and D P Williams.

The Minutes of the AGM were included within Issue 2009/4 of Surface Coatings International.

Council

Council was saddened to learn of the deaths of the following Members during the year:

T R Bullett (London), J Coleman (London), P F M Coverdale (Midlands), E G Elphinstone (Newcastle), H A Mitchell (Bristol), W R Moon (Manchester), R E Rustin (London) and J A W Van Laar (General European).

Additionally, in the period of 2009 prior to the AGM, the deaths of four senior Members have been recorded: S A Ray (Midlands), G R M Russell (Cape), H A Idle (General UK) and J D W Davison (London).

During 2008, 76 Members achieved, or had already achieved, more than fifty years of continuous membership:

B J Addenbrooke, J H Andrews, R L Barrett, N S Bharatia, E H A Bishop, J S Boroky, J Bravey, W H Campbell, H T Chellingsworth, K A Chippington, M J Cochrane, N Cochrane, R R Coupe, H A C Davis, G F Dowsing, G R Duckett, R A Eglington, A J Everingham, C N Finlay, L A Fisher, H Fuller, J A Garbutt, I M Ghosh, J C Gibson, K Gill, T Graham, T M Greenway, E Hagerup, J A Hasnip, M J Heavers, E P Hickman, H A Hipwood, W D Holden, A T Hopgood, J Hughes, G H Hutchinson, H A Idle, J Jackson, J Johnstone, A C Jolly, J R Kane, A W Landmann, R H Leach, G Lederer, J D Lewis, N C Locke, W G McLean, P J McQuirk, G Myers, A G North, R F Page, C D Penny, R G Pessall, R J Pierce, E Puterman, P J Quorn, S A Ray, P D M Roberts, W Rubin, A Seymour, L H Silver, F Small, F M Smith, H B Smith, K B Smith, K H Stoodley, D H Tate, D I Thomas, R G J Toms, P Walker, A A White, T Whitfield, G L E Wild, C Williams, R J Woodbridge and H Young.

The service of all these Members and their contribution to the development of the Association is gratefully acknowledged.

Members continue to make donations to the Benevolent Fund. Income from the fund was used to support Members in financial hardship who were unable to meet their subscription payments, and also provided Members, with more than 40 years' continuous service, significantly reduced subscriptions. Members with more than 50 years' continuous service receive complimentary membership.

SURFEX Limited

The directors of the company, all Members of the Association, were:

L R Jennings (Chairman), J S Jones, B Peters, J Hemmings, R Wilkinson and K Rafferty.

The principal activities of the company were exhibitions and advertising. The company was also responsible for the publication of the *UK Surface Coatings Handbook*.

During the year, the company made regular reports to relevant committees of Council and to the Council, and was asked to advise on all commercial aspects of the Association's activities.

Trust funds

Grants of £7,400 (2007 £8,758) were made from the Ellinger-Gardonyi Award Fund in support of new projects and to provide continuing support for ongoing projects.

Grants from the fund enabled the purchase of software, provided computer training, enabled lecturers to present papers at Association technical meetings, enabled the Student Membership Scheme to be maintained, and supported Student Members.

Grants from the G L Holbrow Legacy of £1,500 (2007 £3,840) were applied to further develop the Association's internet resources and, in particular, OCCAOnline.

Membership

Membership of the Association showed a decrease during the year and, at year end, reached 1,831, compared with 1,866 at the end of 2007.

Professional Membership showed an improvement by year end to 404 compared with 403 at the end of 2007.

Reports of officers

President

Our 2008/2009 year has proved to be as busy as the previous year, with much to report to you. One of the most important situations in which we were involved last year was the proposed Strategic Alliance with the American Federation of Societies of Coatings Technologists. Nearly 12 months ago, FSCT had announced that they were going to merge with the National Paints and Coatings Association (NPCA) and effectively become an autonomous division of NPCA handling publications and educational training programmes. Our decision whether or not to go ahead with the Strategic Alliance was put on hold pending the outcome of this merger. In the event, the merger of FSCT with NPCA went ahead with ultimate control in favour of NPCA, who subsequently staged a full-scale takeover of FSCT that was concluded on 31st March this year. As of now, FSCT no longer exists as an organisation,

and our decision to discontinue the Strategic Alliance has been vindicated by events.

Notwithstanding our poor experience of two such merger negotiations over the past few years, it is still of great importance, in my view, to foster good, co-operative relationships with other similar organisations that function within the colour, chemicals and coatings industries. To that end, we regularly discuss possible areas of co-operation with such organisations as the Society of Dyers and Colourists (SDC), PRA (now part of PERA), Society of Chemical Industries (SCI), BCF, Institute of Metal Finishers (IMF), Institute of Corrosion (ICorr), FATIPEC in Europe, SLF in Scandinavia and others. Co-operation can include the organisation of joint conferences, seminars and technical meetings, mutual promotion of each other's events, increasing networking opportunities for all of our memberships, and development of new ideas to benefit our organisations. All of these are important projects that need pursuing to positive conclusions, especially in these difficult times for most industries and companies around the world. OCCA has a number of attributes that should be strongly promoted. In particular, we are an international organisation, with many Members in different parts of the world and, to the best of my knowledge, OCCA is the only professional Members' association within the worldwide coatings industry which has the capacity to award properly audited professional qualifications. We have started to co-operate with training providers to match standards of training to the various professional grades that OCCA controls with the aim of greatly improving the technical knowledge and experience of people working within our industries. Certainly we are moving rapidly to up-date and greatly improve many of our organisational systems to increase access and to appeal to modern methods of working used by the younger people that need to be attracted into our industries.

Progress towards OCCA 2010 continues apace. We now have the move from Priory House in Wembley to Eden Court in Leighton Buzzard completed. Also, the transfer of all of our accounts function to Williams Resource Management is also completed. The only unfortunate aspects are the unavoidable time slippages that occurred when the commercial property market went into reverse for a while, and the fact that to-date we have still not completed the sale of Priory House. The latter fact will have an unfortunate, but temporary, effect on cash-flow, although the overall situation is still that we expect to be operating in profit by 2010.

We continue to up-date and develop our website, which was a long-overdue job that needed doing and is now ready to launch. This will be much more user-friendly and efficient to use as well as providing improved access to information. This is one of the concrete steps that we have taken, along with others, to increase public benefit in line with our remit as an educational charity. The five-year licence that we hold from the Science Council to award Chartered Scientist is about half-way through, and we have a review meeting scheduled soon. So far, we have been told that all is pretty much in order apart from a few minor details that need attention. OCCA will continue to promote the Chartered Scientist qualification and the Continuous Professional Development programme required to achieve it. CSci is an important qualification that fits well within our professional grading system, and we see much benefit to our Members and to the public in reinforcing the high level of knowledge and experience required to be a Chartered Scientist.

The move back to Harrogate for SURFEX 2008 proved to be beneficial, and virtually all comments and feedback

that have been received have been positive. Certainly my impression was of a good, positive atmosphere in the exhibition, and nearly all companies said that the level of enquiries had been reasonably good and definitely of high quality. This was despite the parlous state of the economy overall and the equally poor state of the paint and ink industries in the UK. The decision has been taken by the Executive committee to go ahead with SURFEX 2010, and this decision has been agreed and ratified by Council. Promotion of SURFEX 2010 started in April immediately following the European Coatings Show in Nuremberg. In some ways this is a leap of faith bearing in mind the continuing economic difficulties surrounding our industry. However, it is generally better to be optimistic in life and we hope that June 2010 will be a good time to hold a major UK exhibition as we all emerge, blinking, onto the sunlit uplands of a growing economy.

A final word about OCCA South Africa, my wife and I were privileged to be invited to join the Southern Africa Division of OCCA for their conference entitled 'Coatings for Africa'. It was organised by Cape Section in conjunction with SAPMA (South African Paint Manufacturers' Association) – another example of co-operation between coatings organisations to produce an excellent and very successful event. About 400 delegates attended the conference held in Central Drakensberg at the Champagne Sports Resort, and despite the fact that it was the middle of winter in South Africa, you could sit on the terrace in a short-sleeved shirt. It was lovely, just like summer in England. The technical content of the conference was good, with an excellent balance between topics of interest varying from formulation to manufacture to marketing to training. There was a small, well-supported exhibition along with the conference and the networking opportunities were endless. We had a great party on the Wednesday evening with the world-famous Drakensberg Boys Choir giving us a short concert, and with a really good dance band later on. All in all, the OCCA/SAPMA conference is now well-established as the pre-eminent coatings event in Southern Africa and demonstrates that a vibrant industry is more than capable of sustaining a strong, active professional association.

Len Jennings FTSC

Honorary Treasurer

Financial Report 2008

The Association's 2008 accounts showed incoming resources of £478,476 and outgoing resources of £590,936, resulting in a net outgoing resource of £112,460. This, combined with a deficit on the revaluation of investments amounting to £12,834, a reflection of the current economic climate, showed a reduction in the net movement in funds of £125,294.

The net assets of the group at 31st December 2008 were £542,153 compared with £663,970 at the end of 2007.

This was a 'SURFEX' year which is all the more worrying. Although on paper SURFEX Limited appears to have made a loss, the exhibition showed a gross profit of £115,276. Administrative costs are set against this, plus deferred expenditure from the previous non-SURFEX year, some of which would otherwise have appeared in the general expenditure of the Association.

Priory House was put on the market during the year and two buyers were found. The preferred buyer failed to complete before the end of the financial year, so Priory House remains an asset to the Association.

The sections continue to do well with their technical programmes and make a positive contribution to the Association funds.

I would like to thank the auditors, Kemp Taylor LLP, for preparing these accounts, and for their help and guidance, Chris Pacey-Day, Yvonne Waterman and Mrs Patel at Priory House for their support during 2008.

Brenda Peters FTSC

Honorary Secretary

The past year has been difficult for OCCA, operating within a hard pressed surface coatings industry and a worldwide economic crisis. The challenges we face, although difficult, are not insurmountable and we are fortunate in having a very active Membership which, through Council and its committees, is restructuring OCCA to enable us to have a successful future.

The major change this year has been the relocation of HQ to Leighton Buzzard which has given us much more space. The library has been moved to the new premises and, with the help of Len Jennings and Roy Wilkinson, the books, journals and committee reports are being fully catalogued. Priory House is currently (at the time of writing) on the market and it is hoped will shortly be sold. With the reduction of staff to just General Secretary and Assistant General Secretary, a move has been made to outsource more work, in particular the accounts.

In the United States, the NPCA has taken over the FSTC, which has brought to an end the Strategic Alliance with FSTC. However, our publication *Journal of Coatings Technology and Research* will continue to be jointly owned. The Members' journal (*Surface Coatings International*) is now published six times a year.

Much stronger links are being forged with sister organisations within the UK such as ICorr, PRA, BCF, SDC and, more recently, SCI where our AGM is being held. We continue to have very close links with the Science Council and extend our role as spokesperson for the science community in the UK. A new effort is being pursued to increase our number of Chartered Scientists.

It is generally felt that the move of SURFEX to Harrogate was the right decision as a positive feedback was received from the majority of exhibitors. SURFEX 2010 will take place in June at Harrogate Exhibition Centre, and the Technical Committee has decided to run SURCON alongside the exhibition.

Finally, I would like to thank all Members of committees who have supported OCCA during the past year. I know this has been difficult with calls on your time by companies and family, but without your help we would not have an organisation. As I have said before, this has been a very difficult year and this has put particular stress on our permanent staff. I would like to thank Chris Pacey-Day and Yvonne Waterman for the excellent way in which they have carried out their duties.

Stan Jones FTSC

Honorary Registrar

The 2008/2009 session has been yet again a very busy one for the committee. I would like to thank the Members for all their hard work and considered input over the last 12 months. In this rapidly changing world, the committee has been determined, as charged by Council, to ensure that OCCA has an up-to-date approach to CPD, Professional membership and registration procedures to meet the challenges of the future.

Professional membership

As most OCCA Members know, Members can progress through the professional levels of OCCA, culminating in the award of Fellow.

Members can also attain Chartered Scientist (CSci), an M-level qualification, which is generally interpreted in the UK as a Master's level degree or equivalent.

The committee has worked on all the professional membership aspects of OCCA to ensure that the high standards expected by the Science Council, under whose license OCCA confers CSci to Members, is demonstrated and maintained.

The committee recommend to Council that the grade of Fellow and CSci be decoupled to ensure that the Members who would qualify for CSci status would not have to wait until they could qualify for Fellow. This was approved by Council and the committee are working with the Science Council to put the suggested changes in place.

Awards

The committee congratulates the recipients below:

Jordan Award

There had been no applications for the Jordan Award and the office exercise of reviewing all authors of papers published in *JCT+R* during 2007 resulted in no authors being identified who were Association Members under the age of 35 at the time the article was submitted.

Stern Award

The Stern Award for the best paper published in the *Journal of Coatings Technology and Research* in 2007 had been awarded to X Gu *et al* for their paper entitled 'Probing photo degradation beneath the surface: a depth profiling study of UV degraded polymeric coatings with micro chemical imaging and nanoindentation', published in *JCT+R*, (4), 389–399, 2007.

Honorary Membership

The General Secretary reported that there had not been any nominations for Honorary membership.

Commendation Awards

Messrs G T Flood (Manchester Section), D P Williams (Trent Valley Branch) and P Jordens (KwaZulu-Natal Section) were awarded Commendation Awards.

Ellinger-Gardonyi Medal

There were no papers presented at OCCA symposia during 2007 which merited the Award of the Ellinger-Gardonyi Medal.

Kekwick Award

There had been no nominations for Kekwick Awards during 2007.

David Foulger CSci, FTSC

Southern African Division 2008–2009

This report covers the period from 14th May 2008 until 30th April 2009.

It was with great sadness that we learned of the recent passing of Mike Russell. Mike has given OCCA and SAPMA many years of service as a Director of the SA Division, a member of the SA Divisional Committee, as a Cape Section committee member, and as a prominent founding member of SAPITI's Distance Learning programme. His memory will continue to live in many of the Members of the coatings fraternity.

Section AGMs were held recently by the three sections, resulting in minor changes to the section committees. There is a general problem in getting suitable Members on the local committees, who are prepared to give their time and effort. It is particularly evident that it is hard for the younger OCCA Members to get interested in the OCCA work. As a result, OCCA committees are ageing steadily. If we are to survive as an organisation in the long-term, we need to get the younger Members interested. Another problem is the racial and gender representation, which is also evident in our general membership. We will need to address these problems sooner, rather than later.

With regard to membership, both the KZN and the Northern Sections appear to have gone back in numbers, whereas the Cape Section has increased its membership. A lot of effort was spent recently, together with OCCA UK, to get membership records correct. The driving force for this was that the invoicing of membership fees is now done from the UK. Generally this invoicing seems to have worked well. There is a problem, however, (as there has always been) with linking payments to individual Members. This is mainly due to companies not indicating for which Members they have paid. The other perennial problem is that Members do not follow up on the payment once they have passed it on to their company.

The biennial Coatings For Africa symposium and exhibition for 2010 will be organised by the KZN Section. A CFA committee consisting of section committee Members and SAPMA representatives was formed, and a new organiser, viz The Conference Company, was appointed. They appear to be a good company to work with. The current work is directed at forming a new section 21 company to get VAT registration and a bank account.

Specific responsibilities for the individual committee Members have been identified. Meetings with The Conference Company are held on a regular basis. A draft budget is continually updated. A conference logo and theme are currently being worked on. The venue will again be the Champagne Sports Resort as there is no other suitable venue that meets our requirements. The dates are 15th, 16th and 17th September 2010.

In conclusion, I wish to thank the Members of the Divisional Committee and the Section Committees for their continued effort and dedication. Our sincere thanks go to Chris Pacey-Day and Yvonne Waterman for their continued hard work and support to the South African Division and Sections. We look forward to working with you in the coming year.

Paul Jordens FTSC

Technical Committee

This recently restructured committee combines the activities and responsibilities of the former Technical Policy and Publication Committees as recorded in my 2007 report.

Two meetings between representatives of OCCA, FATIPEC and SLF were held in the first half of 2008 in which the opportunities for future co-operation at major technical meetings were explored. It was quickly agreed that an additional international conference in Europe would not be beneficial. However, a new initiative, the 'European Technical Coatings Conference', was launched involving all three of the organisations. Each year one of the conferences would be designated as the European Technical Coatings Conference of the year and be supported by the other two organisations, who would provide and sponsor lectures for the plenary session. The first conference to be held under this banner is to be the SLF conference in Norway in September 2009. OCCA

has sponsored Professor Guthrie of Leeds University, who will present a paper at the Plenary Session.

It was decided to hold the next SURCON in June 2010, making it an integral part of SURFEX in Harrogate. A working party has been established to consider themes for the conference and to work on the programme, with a 'call for papers' being sent out during spring/early summer 2009.

Part of the remit of this Committee is to keep a 'watching brief' on sections' symposia, ensuring a balance of topics is chosen and that no serious overlaps are likely to take place. In 2008, five symposia were successfully held, typically attracting 50 to 60 delegates.

In terms of publications, the committee mainly concerned themselves with the Members' journal, *Surface Coatings International* (SCI), and the joint publications of OCCA and FSCT, *The Journal of Coatings Technology and Research* (JCT+R). Although there are now only six issues of SCI a year, the committee is happy that quality has been maintained in all areas. Nevertheless, the on-going problem relating to the adequate supply of suitable technical papers remains and new sources for papers are continually being evaluated.

The Transactions (JCT+R) continues to publish quality scientific papers. During 2006 and 2007, it was good to be able to report that the 'input factor' (based on citation reports) increased an acknowledgement of its improving standing in the academic and scientific world. Unfortunately, during 2008, the impact factor appeared to fall (as reported by the publishers Springer in their 2008 Report). The main reason for this appeared to be the title change implemented in 2007 which was not recognised by the group who calculate this factor. We look forward to an improved factor next year. From 2009, JCT+R would only be available free to OCCA and FSCT Members in electronic format. A hard copy could be provided for a supplement of US \$40.

Of concern to the committee is the effect of the takeover of FSCT by the NPCA in the US on the future of JCT+R. Whilst OCCA and FSCT have a binding agreement covering this journal to 2013, the intentions of NPCA in the long term are not clear.

The committee also has a standing item on its agenda covering significant activities in the area of standards and matters relating to REACH and GHS.

In conclusion, I would like to take this opportunity of thanking the committee for their support and contributions during 2008. In particular, my thanks go to Sandy Morrison for his diligent work in ensuring the quality of technical papers published in SCI is maintained.

Kevin O'Hara FTSC

Members Committee

MemsCom continues to meet four times a year and meeting attendance is still excellent.

A complete record of our meetings, from the first to the most recent, can be found in MemsCom Review.

MemsCom Review is open access to all Members via OCCAonline; so strictly speaking, this annual report is now redundant.

To access MemsCom Review via OCCAonline:

Go to www.occaonline.net.

Enter your user name and password.

If you have not used www.occaonline.net before, your username will be: given name. Your family name and

password is your membership number. Once you have logged on you can change it to suit yourself.

Click on 'Your Documents'.

Click on 'News from the Members' Committee'.

Select the newest dated version of MemsCom Review and download.

Then select individually any supporting documents you wish to download.

If you do not have internet access, send an email to MemsCom@occa.org.uk asking for the most recent MemsCom Review. I'll send you a copy and also put you on the MemsCom Review emailing list.

A newer document, WHAT'S NEXT, has also become a regular review document. WHAT'S NEXT is simply the latest reports from the most recent MemsCom Review, plus all the outstanding actions. WHAT'S NEXT is circulated by email to MemsCom, but also to interested parties. Interested parties include, amongst others, Members of MemsCom working parties who aren't MemsCom Members.

If you'd like to be on the WHAT'S NEXT emailing list, send an email to MemsCom@occa.org.uk.

Herewith a report of some highlights since the last AGM report.

I reported last year that an important objective for 2008 was to improve communication to and from MemsCom and the membership.

We have increased our corresponding Members/international and now have representatives on the South African Committees:

Dave Anderson – Cape Section

Elisha Puterman – KwaZulu-Natal Section

Peter Quorn – Northern Section

However, additional international representation is still needed. Ideally every Section/Branch should be represented, or at least encouraged to be.

Bullet D+M+N

These three bullets are clearly all to do with communication of what MemsCom is up to.

Bullet D – circulation of the reports of the MemsCom meetings to Chairmen and Secretaries of all Sections worldwide, Regional Vice Presidents and other officers.

Bullet M – wide distribution of the activities of the committee, including OCCAonline.

Bullet N – regular feature in *Surface Coatings International: Part A* in the Association News Section, promoting the activities of the committee under the signature of the Chairman.

It became increasingly difficult to decide which bullet a particular communication action should be reported under, so we have now merged them.

The new bullet name and description is:

Bullet D+M+N – Communication and promotion of MemsCom activities to OCCA Members worldwide via Council, Section/Branch Committees, OCCAonline, SCI and other publications.

MemsCom, never shy to be critical, during a recent meeting concluded that knowledge of MemsCom activities, even in UK Sections/Branches that are represented by our own Standing Members, is poor.

The 'MemsCom communications working party' is being set up to improve communication of MemsCom activities

through the OCCA organisation. The initial membership is the Chairman, Dave Williams, and a corresponding Member/International.

MemsCom is determined that our activities benefit Section/Branch committees and, through them, the general membership. If we don't ensure that this can happen easily, MemsCom will just become a mutual admiration society, believing we are wise and noble but not changing anything.

Bullet P – Review of Association principal website www.occa.org.uk

Keith Dobell, following steadily increasing work commitments and then a car accident, resigned as website working party leader. He felt that he was unable to continue to give bullet P the effort it deserved.

MemsCom acknowledges the valuable contribution Keith made to the project, particularly his concept of easy access and navigation, content and layout.

Stan Jones accepted the role of website working party leader.

The redesign of the website's front page, started by Paul Upton, is being progressed urgently by Stan and the website working party.

To update the content of www.occa.org.uk, MemsCom has asked Chairmen of standing committees to review pages of 'All About OCCA' relevant to their committees and provide up-to-date versions. MemsCom asked President Len Jennings to chase and co-ordinate this part of the project.

How to use OCCA on the web

Stan Jones is creating a PowerPoint presentation, 'How to use OCCA on the web'. This shows how to access and navigate the members-only website, www.occaonline.net. (See supporting document 'How to use OCCA on the web 211008'.)

New bullet R

This new bullet was created to raise the knowledge and importance of OCCA's charitable status with Sections and Branches.

The Charities Commission is actively considering which charitable organisations they will allow to retain that status, and which will lose it.

In order to maintain its charitable status, OCCA needs to demonstrate that its activities are of benefit to the public and not just its Members. Much of what OCCA already does meets this requirement but goes unrecorded. In addition, we need to consider other ideas to ensure that our charitable status is safeguarded.

The new bullet name and description is:

Bullet R – all organisational parts of OCCA Sections/Branches/Divisions need to be aware of, and promote, OCCA's charitable status and the need to demonstrate public benefit.

The General Secretary wrote an excellent article on new bullet R, which was published in SCI, Vol 92, March 2009, page 78. He based the article on the MemsCom Review report on bullet R, 13th meeting, 21/10/08, and also demonstrated the working methods of MemsCom from initiating to activating a new bullet.

In conclusion, I firmly believe that our MemsCom committee Members truly represent the needs and aspirations of OCCA Members. It is important that the work they are doing on behalf of our Members is disseminated throughout OCCA's organisational parts, Sections, Branches, Regions and Divisions. This should

save countless hours of their time considering the same issues, which are common throughout OCCA.

MemsCom sincerely hope that their labours benefit OCCA's organisational parts and the ordinary Members they represent.

Rob Lewis FTSC

APPENDIX I

Council and its Committees

The Council

Four meetings of the Council took place during the calendar year.

Committees of Council met as set forth below:

Executive Committee	5
Registration Committee	2
Technical Committee	
Members' Committee	4

Committees of Council as at 31st December 2008

Executive Committee

L R Jennings (President) Chairman; B Peters (President Designate and Honorary Treasurer); J S Jones (Honorary Secretary); D L Foulger (Chairman Registration Committee); K J O'Hara (Chairman, Technical Committee); F J Morpeth (Honorary International Liaison Officer); R J Lewis (Vice-President, UK and European Region); P Jordens (Vice-President, Southern African Region); and G A Howarth (Vice-President, International Region).

Members' Committee

Standing Members: R J Lewis (Vice-President, UK and European Region) Chairman; G Alderson (Leader New Members Working Party and West Riding Section); R K Dobell (Leader Website Working Party and Midlands Section); K Foster (Representative Student and West Riding Section); E Humphrey (Proskills Liaison and GUK Section, Thames Valley Branch); J S Jones (Manchester Section); B Peters (President Designate); Manchester Section; P Upton (London Section); and D P Williams (GUK Section, Trent Valley Branch)

Mew Members: C Chiang (Selangor and Kuala Lumpur Section) Corresponding Member; (Corresponding Member)

Corresponding Members – UK: C G Crowthorn (GUK Section, Hull Branch); B J Gregory (GUK Section, Newcastle Branch); L R Jennings (President) London Section; K J O'Hara (GUK Section, Bristol Branch)

Corresponding Members – outside UK: G A Howarth (Vice-President, International Region); M Miller (Canadian Division); T Muruganandan (Singapore Section); P Jordens (Vice-President, Southern African Region); S I Saw (Selangor and Kuala Lumpur Section); and V Tay (Singapore Section)

Registration Committee

Committee: D L Foulger (Chairman, Registration Committee); P W Munn (Honorary Registrar); D W N Clayton; D Clement; J W Davison; A T Hopgood; G H Hutchinson; S G Lawrence; P W Munn; F B Redman; R L Staples; R R Wilkinson; G R M Russell (Corresponding Member, Southern African Region); M J Miller (Corresponding Member, Canadian Division)

Technical Committee

Committee: K J O'Hara (Chairman, Technical Committee); K R Kelsey (London Section); J W Davison (London Section); J Hemmings (SURFEX Ltd, West Riding Section); P W Munn (Honorary Standards Officer) Representative, GUK Section; S Morrison (Honorary Technical Editor, SCI (Midlands Section)); K Simpson (Honorary Publications Secretary – Manchester Section); J Clarke (Honorary Publications Secretary – West Riding Section); W Noad (London Section); D Walton (Midlands Section); G A Howarth (Vice President – International Region, Corresponding Member); M J Miller (Ontario Section, Corresponding Member); L Fisher (South African Division, Corresponding Member); M Chong (Kuala Lumpur and Selangor Section, Corresponding Member); and R Peterson (Singapore Section, Corresponding Member)

APPENDIX II

Representatives on other bodies (31st December 2008)

The Society of Dyers & Colourists' Colour Index Pigments Committee: S G Lawrence

The Society of Dyers & Colourists' The Review of Progress in Colouration Committee: A G Abel

The Colour Group (Great Britain): J W Davison

British Standards Institution:

STI/1	Pigments: I Christie and P R Stanton
STI/3	Paints Media and Related Products: G H Hutchinson
STI/10	Test Methods for Paints: J Bury and D Mills
STI/11	Glossary of Paint Terms: B A Canterford
STI/14	Colour Measurement and Schedules: Vacancy
STI/27	Paint Systems for Metallic Substrates: P W Munn and D J Mills
STI/28	Paint Systems for Non-metallic Substrates: Vacancy
STI/28/1	Exterior Wood Coating Systems: J Bury
CII/4	Solvents and Allied Products: G H Hutchinson
CII/51	Aliphatic Organic Chemicals: G H Hutchinson
CII/56	Aromatic Organic Chemicals: G H Hutchinson
CII/6	Glycerol: W A Ledger
CIL/15/3	Varnishes: D R Pettifor
ACE/44	Aircraft Finishes: B Norton
PAI/43	Graphic Technology: J W Davison

Appendix III

Report of the Council in accordance with the Companies Act 1985 and additional information required by the Charities Act 1993.

1. The Council presents herewith the audited accounts of the Association for the year ended 31st December 2008.
2. Legal status

The Association is a company limited by guarantee and incorporated in England. The governing instrument under which the Association operates is the Memorandum and Articles of Association.

3. Results

The results for the year and appropriation thereof are set out in the Consolidated Statement of Financial Activities on page 11. Further explanation of the results for the year is given in the report of the Honorary Treasurer elsewhere in this document.

4. Principal activities and objectives

The Association has continued in its work for the development of the science and technology of the coatings and allied industries, and to facilitate the exchange of information and ideas thereon.

The principal objectives of the Association are to provide a platform for exposure, to interested parties, of scientific and technological developments in the surface coatings and allied industries.

These objectives are achieved by the publication of journals and other publications, conferences and symposia, and organising exhibitions.

5. Changes in fixed assets

The movements in fixed assets during the year are set out in the table on page 14.

6. The Council

The following were Members of Council at 31st December 2008:

J Bury ATSC
J W Davison PhD, FRSC, CSci, CChem, FIOP, FTSC
R K Dobell ATSC
D L Foulger BA (Hons), CSci, CChem, MRSC, FTSC
L A Gunn BSc, ATSC (elected 25/06/2008)
G A Howarth CChem, CSci, MSc, FTSC
L Jennings LRSC FTSC
J S Jones FTSC
P Jordens MSc FTSC (elected 25/06/2008)
J R Kelsey BSc, CSci FTSC
R J Lewis, BA FTSC
F J Morpeth CChem, CSci, FRSC, FTSC
P W Munn BSc CChem, CSci, MRSC, FTSC
K J O'Hara MRSC, FTSC
B Peters MCorr, FTSC
J Prideaux BSc (elected 25/06/2008)
H J Schöne FTSC
P E Upton
B Walsh (25/06/2008)
N Walton
R R Wilkinson FTSC
D P Williams MRSC, FTSC

The following were Members of Council at 1st January 2008 and served until 25th June 2008, when their service on Council terminated:

R D Banks-Chapple MChem
J T Calderbank ATSC
G R Stead BSc FTSC

Council Members do not receive any remuneration from the Association.

All positions held are honorary.

7. Organisation

The Association is organised as follows: the Council of Management, whose Members are directly or indirectly elected to serve for varying periods, are the directors and trustees. All trustees are Members of the Association. Trustees are offered guidance on their duties and responsibilities. The Council is responsible

for the appointment of a General Secretary, who is a paid employee and who is responsible for the day-to-day operation of the company and advises on policy, in the capacity of its Chief Executive. The Council is accountable to the membership, who in turn comprises individuals connected with the coatings and allied industries. The Council appoints committees, boards and working parties to develop and implement policies, the Members of whom include trustees and other Members of the Association. Staff attend all meetings but do not vote. All policy proposals are submitted to the Council for approval.

8. Registered auditors

In accordance with Section 384 of the Companies Act 1985, a resolution will be proposed at the Annual General Meeting to reappoint Kemp Taylor & Partners LLP as registered auditors.

9. Investment policy

The Association's Powers of Investment are set out in the Memorandum of Association of the company. The Members of the Council have power to invest in any manner they wish, subject to the best interests of the Association being served. Council has adopted a conservative approach to investment in maintaining substantial cash balances in interest-bearing deposits. This dovetails into the approach to risk and reserves policy.

10. Governance and risk management

The Council undertakes regular reviews of the sources of its incoming resources and the requirements on outgoing resources to maintain its charitable activities. The Council recognises the importance of the SURFEX exhibitions in the maintenance of incoming resources. It recognises also the requirement to develop policies to ensure that the Association will continue to provide charitable activities in future years, including the establishment of more formal arrangements with other relevant organisations.

Council carries out regular reviews of the risks inherent in the organisation.

11. Reserves policy

Council have recognised that, particularly in times of economic downturn, the ability to generate surpluses over the traditional two year period (including, therefore, a SURFEX Exhibition which is held every two years) is becoming more difficult.

With this in mind a strategic plan has been implemented to reduce expenditure and to generate additional income by, inter alia, disposing of the under utilised asset of Priory House, Wembley and investing the proceeds; and outsourcing the administration function of the Association.

As a result, the Association is forecast to generate net surpluses from 2010. Accordingly, the existing level of reserves (allowing for a planned deficit in 2009) will be required for the continuing activities of the group for the foreseeable future.

12. Registered office

The registered office of the Association is situated at Priory House, 967 Harrow Road, Wembley, HA0 2SF, United Kingdom.

By order of the Council

CHRISTOPHER PACEY-DAY

General Secretary

15th April 2009

Independent Auditors' Report to the Members of the Oil & Colour Chemists' Association

We have audited the financial statements of The Oil and Colour Chemists' Association Group for the year ended 31st December 2008, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2007).

This report is made solely to the Association's Members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association or the members of Council as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Members of Council and Auditors

The members of Council's responsibilities for preparing their Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statements of Responsibilities of Members of Council.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether, in our opinion, the information given in the Members of Council's Annual Report is consistent with the financial statements.

In addition, we report to you if, in our opinion, the group has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding members of Council's remuneration and other transactions is not disclosed.

We read the members of Council's Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of Audit Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the members of Council in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion

- the financial statements give a true and fair view, in accordance with the United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities of the state of the group and parent company's affairs as at 31st December 2008, and of its incoming resources and resources expended in the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Members of Council's Annual Report is consistent with the financial statements.

KEMP TAYLOR LLP
Chartered Accountants
Registered Auditors

The Oval
14 West Walk
Leicester LE1 7NA

10th March 2009

Oil & Colour Chemists' Association

Consolidated and Charity Balance Sheets at 31st December 2008

Group 2007	Parent Company 2007		Note	Group 2008		Parent Company 2008	
£	£			£	£	£	£
Fixed Assets							
103,903	103,903	Tangible Assets	7	102,412		102,412	
62,415	162,415	Investments	8	50,020		150,020	
166,318	266,318			152,432		252,432	
Current Assets							
–	–	Stocks	9	1,048		1,048	
213,844	60,897	Debtors	10	85,487		54,474	
393,285	392,785	Cash at bank and in hand	11	368,738		368,238	
607,129	453,682			455,274		423,761	
Creditors							
109,477	63,647	Amounts falling due within one year	12	69,030		134,040	
497,652	390,035	Net Current Assets			386,244		289,721
663,970	656,353	Net Assets			538,676		542,153
Funds							
Unrestricted Funds:							
216,442	208,825	Accumulated Fund	13	111,031		114,508	
52,976	52,976	Revaluation Reserve	13	40,142		40,142	
355,424	355,424	Designated Fund	14	353,924		353,924	
39,128	39,128	Restricted Funds	15	33,579		33,579	
663,970	656,353			538,676		542,153	

The Financial Statements have been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies.

Approved by Council
on 10th March 2009

LR JENNINGS President

B PETERS Honorary Treasurer

C PACEY-DAY General Secretary

The annexed notes form part of these accounts.

Oil & Colour Chemists' Association

Notes to the Consolidated Accounts for the year ended 31st December 2008

1. Principal Accounting Policies

A summary of the more important accounting policies of the Oil & Colour Chemists' Association Group (the "Group"), which have been applied consistently, is set out below.

(a) Basis of Preparation

The financial statements are prepared in accordance with the historical cost convention, except for the revaluation of fixed asset investments. The financial statements have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in 2005 and applicable accounting standards.

The financial statements present the results of the Charity and its wholly-owned trading subsidiary SURFEX Limited, and of its sections (branches) including those overseas, together with a separately registered Charity, The Ellinger Gardonyi Award Fund, which is administered by trustees appointed by the Council of the Association.

The Charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act 1985 and adapted the Companies Act formats to reflect the special nature of the Charity's activities. No separate Statement of Financial Activities (SOFA) has been presented for the Charity alone as permitted by Section 230 of the Companies Act 1985 and paragraph 397 of the SORP.

(b) Incoming Resources

Income is recognised in the period in which the group is entitled to receipt and the amount can be ascertained with reasonable certainty.

(c) Resources Expended

Expenditure is included when incurred.

Many costs incurred are attributed directly to the charitable activities. In cases where the cost is not so attributable, a basis of apportionment has been adopted to reflect the reasonable proportion of total expenditure either based on time expended by personnel or on office area or on another basis commensurate with the activity.

Support costs are primarily personnel and headquarters costs incurred in providing the direct support for the charitable objectives. These costs represent an apportionment of the relevant expenditure on a basis, which is consistently applied and is reasonable given the type of expenditure incurred.

Governance costs are also apportioned from the headquarters, finance and general expenditure on a consistent basis and after the reasonable allocation to direct costs and support costs.

(d) Tangible Fixed Assets

Tangible fixed assets are stated at their purchase price, together with any incidental expenses of acquisition.

Depreciation is calculated to write off the cost of the tangible fixed assets on a straight line basis over the expected useful economic lives of the assets concerned. The principal annual rates used for this purpose are:

	%
Freehold buildings	2
Fixtures and fittings	10
Equipment	20
Capitalised repairs	3

Capitalised repairs, which relate to those maintenance works over £500, which are considered to improve the property, are included within Freehold land and buildings.

(e) Stocks

Stocks are stated at the lower of cost and net realisable value.

(f) Foreign Currencies

Trading transactions denominated in foreign currencies are translated into Sterling at the exchange rate ruling when the transaction was entered into. Monetary assets and liabilities denominated in foreign currencies are translated into Sterling at the exchange rate ruling at the balance sheet date. Exchange gains and losses are included in administrative income and expenses respectively. The exchange rates used at 31st December 2008 were SA Rand 14.78, Canadian \$1.81, Singapore \$2.56, American \$1.53, Malaysian \$5.41, Euro 1.11 and Pakistan Rupee 121.51 to the Pound Sterling.

(g) Investment Fixed Assets

Investment fixed assets are included in the consolidated accounts at market value. Income from investments is included in the income and expenditure accounts of the accounting period in which it arises.

(h) Pension Costs

The Group operates defined contribution pension schemes for the benefit of its employees. The schemes are funded by employer and employee contributions at discretionary rates, the company contributions being charged to the income and expenditure account on an accruals basis.

The funds of the schemes are administered by trustees, with the funds and assets being managed independently of the finances of the Association.

2. SURFEX Limited

SURFEX Limited, the wholly-owned trading subsidiary of the Association, acts as the principal contractor to the Association for the provision of its publications. As this activity is in furtherance of the charitable objectives, it is shown separately in the Consolidated Statement of Financial Activities.

The results of SURFEX Limited are as follows for the year ended 31st December 2008

<u>2007</u>		<u>2008</u>
£		£
	Turnover	
15,902	Publications	19,954
–	Other activities	299,491
<u>15,902</u>		<u>319,445</u>
	Cost of Sales	
18,209	Publications	25,504
–	Other activities	184,665
3,000	Administration expenses	120,371
<u>3,000</u>		<u>305,036</u>
<u>21,209</u>	Total costs	<u>330,540</u>
<u>(5,307)</u>	Net loss for the year	<u>(11,095)</u>

3. Net (Outgoing) Resources are Stated After Charging:

<u>2007</u>		<u>2008</u>
£		£
	Auditors' remuneration	
6,700	Audit	7,000
2,150	Other services	2,500
8,446	Depreciation of tangible fixed assets	6,086
<u>8,446</u>		<u>6,086</u>

4. Employee Information

(a) The average number of persons employed by the Group during the year is analysed below:

<u>2007</u>		<u>2008</u>
4	Full time	4

Employees are engaged both in charitable activities and in the administration of the Group.

(b) Employment costs of all employees included above are as follows:

<u>2007</u>		<u>2008</u>
£		£
105,000	Gross wages and salaries	108,595
11,323	Employer's national insurance and state pension contributions	11,261
17,517	Employer's pension contributions to the employee pension schemes	12,780
<u>133,840</u>		<u>132,636</u>

(c) Remuneration of the Members of Council for the year was nil (2007 – nil).

5. Support Costs

<u>2007</u>		<u>2008</u>
£		£
17,402	Personnel costs	25,281
20,020	Office costs	22,206
<u>37,422</u>		<u>47,487</u>

6. Governance Costs

<u>2007</u>		<u>2008</u>
£		£
17,402	Personnel costs	25,281
19,268	Office costs	18,722
<u>36,670</u>		<u>44,003</u>

7. Tangible Fixed Assets

	<u>Freehold land and buildings</u>	<u>Equipment, furniture and fittings</u>	<u>Computer equipment</u>	<u>Total</u>
	£	£	£	£
Cost				
At 1st January 2008	155,956	38,307	16,262	210,525
Additions	–	–	748	748
Disposals	–	–	(235)	(235)
At 31st December 2008	<u>155,956</u>	<u>38,307</u>	<u>16,775</u>	<u>211,038</u>
Accumulated Depreciation				
At 1st January 2008	56,459	35,152	15,011	106,622
Charge for the year	–	2,914	3,172	6,086
Elimination on disposals	–	(1,631)	(2,451)	(4,082)
At 31st December 2008	<u>56,459</u>	<u>36,435</u>	<u>15,732</u>	<u>108,626</u>
Net book value				
At 31st December 2008	<u>99,497</u>	<u>1,872</u>	<u>1,043</u>	<u>102,412</u>
At 31st December 2007	<u>99,497</u>	<u>3,155</u>	<u>1,251</u>	<u>103,903</u>

The Council is of the opinion that the open market value of the freehold land and buildings at 31st December 2008 is £525,000.

8. Investments

Group 2007	Parent Company 2007		Group 2008	Parent Company 2008
£	£		£	£
62,415	62,415	Quoted investments	50,020	50,020
-	100,000	Unquoted investments	-	100,000
62,415	162,415		50,020	150,020

(a) Quoted Investments

Investments listed on the London Stock Exchange

	Equities	Gilts	Total
Market Value	£	£	£
At 1st January 2008	59,960	2,455	62,415
Acquisition of investments	1,520	-	1,520
Disposals	-	-	-
Decrease on revaluation	(13,915)	-	(13,915)
At 31st December 2008	47,565	2,455	50,020

(b) Unquoted Investments

Represents the Charity's 100% holding in SURFEX Limited

2007		2008
£	Cost and net book value at 31st December 2008	£
100,000		100,000

9. Stocks

These comprise:

Group and Parent Company 2007		Group and Parent Company 2008
£		£
-	Sundries	1,048

10. Debtors

Group 2007	Parent Company 2007		Group 2008	Parent Company 2008
£	£		£	£
48,148	17,022	Trade debtors	39,292	17,022
7,283	7,283	Other debtors	8,353	8,353
158,413	11,231	Prepayments, accrued income and deferred expenses	37,842	29,099
-	25,361	Amount owed by subsidiary company	-	-
213,844	60,897		85,487	54,474

11. Cash at Bank and in Hand

Group 2007	Parent Company 2007		Group 2008	Parent Company 2008
£	£		£	£
382,265	382,265	Amounts on deposit	352,113	352,113
11,020	10,520	Current accounts and cash in hand	16,625	16,125
393,285	392,785		368,738	368,238

12. Creditors: Amounts Falling Due Within One Year

Group 2007	Parent Company 2007		Group 2008	Parent Company 2008
£	£		£	£
44,593	8,254	Receipts in advance	20,348	9,411
14,517	5,836	Trade creditors	22,856	5,838
1,731	1,731	PAYE, social security and VAT	(1,073)	(1,073)
42,132	42,132	Accruals and deferred income	21,851	21,851
6,504	5,694	Other creditors	5,046	4,236
–	–	Amount owed to subsidiary company	–	93,777
<u>109,477</u>	<u>63,647</u>		<u>69,029</u>	<u>134,040</u>

Revaluation reserve as above.

13. Funds

Group	Balance at 1st January 2008	Incoming Resources	Expenditure	Balance at 31st December 2008
	£	£	£	£
Accumulated Fund:				
OCCA	89,433	560,882	(664,893)	(14,578)
Ellinger Gardonyi Award Fund	127,009	6,000	(7,400)	125,609
	<u>216,442</u>	<u>566,882</u>	<u>(672,293)</u>	<u>111,031</u>
Revaluation Reserve	52,976	–	(12,834)	40,142
Designated Fund (note 14)	355,424	–	(1,500)	353,924
Restricted Funds (note 15)	39,128	451	(6,000)	33,579
	<u>663,970</u>	<u>567,333</u>	<u>(692,626)</u>	<u>538,677</u>
Parent Company				
Accumulated Fund	208,825	248,937	(343,254)	114,508

Ellinger Gardonyi Award Fund

The Ellinger Gardonyi Fund is an unrestricted fund and is a separately registered Charity under the control of two trustees, one of whom is an officer of the Association and the other, the General Secretary. The application of this fund is at the discretion of the trustees but who act in accordance with a budget approved annually by Council.

14. Designated Fund

The unrestricted funds of the Group include the following designated fund which has been set aside out of unrestricted funds by the trustees:

	Balance at 1st January 2008	Incoming Resources	Expenditure	Balance at 31st December 2008
	£	£	£	£
Holbrow Fund	355,424	–	(1,500)	353,924

The Holbrow Fund was established in 2003 and is used for the development of educational activities including publications and technical meetings and internet-based information services.

15. Restricted Funds

The income funds of the Group include restricted funds comprising the following unexpended balances of donations and grants held on trust to be applied for specific purposes.

Fund	Movement in Funds			Balance at 31st December 2008
	Balance at 1st January 2008	Incoming Resources	Expenditure	
	£	£	£	£
Benevolent	19,365	451	(6,000)	13,816
Kekwick Award	11,732	–	–	11,732
Jordan Award	1,691	–	–	1,691
Ethel Behrens	6,340	–	–	6,340
	<u>39,128</u>	<u>451</u>	<u>(6,000)</u>	<u>33,579</u>

All restricted funds belong to the parent company.

16. Analysis of Group Net Assets Between Funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Fund balances at 31st December 2008 are represented by:			
Tangible fixed assets	102,412	–	102,412
Investments	50,020	–	50,020
Current assets	421,695	33,579	455,274
Current liabilities	(69,029)	–	(69,029)
Total net assets	<u>505,098</u>	<u>33,579</u>	<u>538,677</u>

17. Trustees' Expenses

Travel and other incidental expenses reimbursed to trustees during the year amounted to £8,425 (2007 – £12,579).

18. Contingent Liability

The Association has indemnified the directors of SURFEX Limited against all personal liabilities arising as a consequence of their acting in that capacity.

19. Pension Costs

The Group operates defined contribution pension schemes for the benefit of its employees. The company contributions charged to the income and expenditure account in the year amounted to £12,780 (2007 – £17,517).

Bankers

Barclays Bank Ltd
Harrow Branch
355 Station Road
Harrow
Middlesex
HA1 2AN

Solicitors

Hodson & Lines
Glebe House
2 Clifton Road
Rugby
Warwickshire
CV21 3PQ

Auditors

Kemp Taylor & Partners LLP
The Oval
14 West Walk
Leicester
LE1 7NA

Priory House, 967 Harrow Road, Wembley HA0 2SF, England
www.occa.org.uk, www.surfex.net

Founded 1918: incorporating the Paint and Varnish Society 1924
Incorporated January 1963 under the Companies Act, 1948
A company limited by guarantee.
Registered in England No 745621
Registered Charity No 259095